

CLASS SELECTIONS:

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____
11. _____
12. _____
13. _____
14. _____
15. _____

Total Classes/Week: _____	For Office use only: JR _____
Registration Fee: \$ <u>50.00</u>	
Paid by CK CC Cash	

PAYMENT OPTIONS: (check one)

Auto Pay (See Form) _____ Self Pay _____

Make checks payable to: Los Angeles Ballet Academy
(Please write Student's name on check)

**Sorry NO REFUNDS ON TUITION
or Credits on Missed Classes**

- Make-up classes are available in most cases and must be taken within 30 days of missed class.
- All classes must be paid for on a monthly basis.
- All tuition and costume fees must be paid before a student will be permitted to participate in tests or performances.
- There is a \$25.00 charge on all returned checks.

**LOS ANGELES BALLET ACADEMY
RESERVES THE RIGHT TO REFUSE SERVICE
TO ANYONE FOR ANY REASON.**

**LOS ANGELES BALLET ACADEMY
POLICIES & RULES**

STUDENTS, PARENTS, TEACHERS and STAFF ARE EXPECTED TO CONDUCT THEMSELVES WITH RESPECT FOR EACH OTHER and FOR THE ACADEMY AT ALL TIMES. A cooperative environment is essential for learning.

NO REFUNDS ON TUITION OR CREDITS ON MISSED CLASSES except for the following:

- Registration may be cancelled within three (3) days after first class or if student moves more than fifteen (15) miles from the studio after classes begin. Refunds will be paid within ten (10) days only for classes remaining at the time of cancellation. If student is unable to continue due to death, registration will be cancelled and all unused tuition will be refunded.
- Students may take a MAKE-UP class when a class is missed, at the discretion of the Director. Make-ups must be taken within 30 days of the missed class. Make-ups may not be transferred.

ALL FEES MUST BE PAID IN ADVANCE. After seven (7) days, a \$10 late fee will be added.

A signed payment agreement (ie Registration) is required to be on file.

- Family discount: \$10 per month will be deducted from bill for each additional registered sibling.
- Please write student's name on the check. \$25 fee on all returned checks.
- 3% discount will apply to families who enroll in auto-pay. Separate authorization is required.
- Please advise the studio if a student is injured. The student can still attend class to watch and learn, or take a conditioning class as a make-up if appropriate.

LABA TEACHERS WILL MAKE DECISIONS AS TO THE APPROPRIATE LEVEL FOR EACH STUDENT and will consult with the Director and inform the parents if a change is appropriate.

- POINTE: Students will only be considered for pre-pointe if they are at least eleven (11) years old, and are attending at least three (3) ballet classes per week, and show sufficient strength and control.
- TEAM MEMBERSHIP & SOLOS: Team membership, solos or other groups are by invitation of the Director only.
- CONFERENCES: The Director will be happy to arrange a conference at the request of a student or parent. Please do not conference with teachers during or between classes.

APPROPRIATE ATTIRE MUST BE WORN TO CLASS. Please refer to the CLOTHING FOR DANCE sheet. Hair for ballet must be in a bun and shoes should be properly fitted and safe for dance. Students who are not properly dressed will be asked to leave the class. No jewelry other than stud earrings permitted in any class.

- DO NOT BRING VALUABLES. LABA is not responsible for lost or stolen goods. Lost & found is donated to Goodwill monthly.

PUNCTUAL & CONSISTENT ATTENDANCE IS EXPECTED of all LABA students.

- Students who arrive late for class will be asked to sit and watch.
- Contact the Front Desk when your child will be absent from class.
- Contact the Front Desk before attending a make-up class.

THE STUDIO IS NOT RESPONSIBLE FOR STUDENTS WHO LEAVE THE PREMISES. Children must be supervised when entering or leaving the building. Students may not be outside in their ballet attire.

PARENTS PLEASE SIT IN THE OBSERVATION AREAS, and do not block the entrances or hallways. SIBLINGS MUST BE SUPERVISED.

FOOD should be eaten in the designated student lounge area only – you may not eat downstairs, in the studios or in the dressing rooms. Only water and sports drinks are permitted in the dance studios. NO GUM & NO POPCORN permitted on the premises.

STUDENTS & PARENTS are expected to pick up after themselves.